

The ATA has implemented new procedures to get you paid quickly this year!

Direct Deposit is now available. To sign up, please fill out the ATA Direct Deposit Authorization form and give it to the Grand Personnel staff. Don't forget to attach the correct verification document for your type of bank account. You **must** be an owner listed on the account documentation.

If you opt-in for direct deposit, a check stub will be mailed to you. It will list your hours and pay details.

Contact Verification. Be sure your contact information is accurate and up-to-date. If there are errors, your payment may be delayed. Check with the Grand Personnel Office if any changes occur after you've submitted your application and forms.

Quicker Turnaround – Recent revisions in payroll procedures will now allow us to have payroll funds available much sooner than in the past.